

**MEETING MINUTES
SOUTH EAST REGIONAL EMERGENCY SERVICE AUTHORITY
SEPTEMBER 18, 2019**

The meeting was called to order at 2:03 pm by Chair Smith with the following Board Members present:

Rouhib, Monroe, Holland

Motion by Rouhib, seconded by Holland to excuse Woodcox from today's meeting.

MOTION CARRIED

Adoption of Agenda:

Motion by Rouhib, seconded by Monroe to adopt the agenda and table Item 7C to the October meeting.

MOTION CARRIED

Approval of Meeting Minutes

Motion by Holland, seconded by Monroe to approve the minutes of July 10, 2019 as presented.

MOTION CARRIED

5. **Correspondence** - None

6. **Executive Director Report**

6A. **Performance Status Report**

The Board discussed the policy that addresses deviations and performance improvement plans. Chair Smith requested the Board be provided with the policy benchmarks due to the concerns expressed by the Board about the number of acceptable deviations.

Receive and file as presented.

Motion by Rouhib, seconded by Monroe to receive and file the Executive Director's Report as presented.

MOTION CARRIED

7. **Action Item**

7A. **Radio Programming**

Motion by Holland, seconded by Rouhib to approve the recommendation of the Director and Deputy Director to purchase the required equipment from both vendors for the purpose of programming radios for law and fire agencies served by SERESA.

MOTION CARRIED

7B. **Eastpointe Asset Transfer Request**

Motion by Monroe, seconded by Holland to approve the transfer of the asset to Eastpointe as soon as possible and deactivate the model with the State of Michigan.

MOTION CARRIED

7C. **Policy Management Solution - TABLED**

8. Disbursements

8A. Disbursement #2

Motion by Holland, seconded by Rouhib to approve Disbursement #2.

MOTION CARRIED

9. Revenue and Expenditure Report

Motion by Rouhib, seconded by Holland to receive and file as presented.

MOTION CARRIED

10. Committee and Liaison Reports

10A. Fire Operations Committee – Chief Holland reported that after all four stations met with BRYX they discovered an improved method of alerting by polling. An Addendum Agreement was created reflecting the reduced cost. BRYX will generate a revised invoice.

10B/C. Law Operation Committee/TAC – No report.

11. New Business

11A. Bylaws Amendments

Chair Smith thanked Chief Monroe for his suggestions. Chief Holland reminded all that SERESA will be celebrating its 10-year anniversary soon. The development of an asset management plan for equipment was also discussed. A future workshop to include City Managers was suggested to review the SERESA Bylaws.

12. Old Business - None

Hearing of the Public:

Chair Smith announced the Hearing of the Public, with no public participation.

Adjournment:

Motion by Rouhib, seconded by Holland to adjourn the meeting at 2:47 pm.

MOTION CARRIED

Natalie L. Turner, Acting Secretary